

## Work Experience Role Description

Middlesbrough Council work placements have been developed to support residents from a range of backgrounds and levels of ability.

### Role: Classroom Support

#### Purpose of Post:

To provide an experience of working within a community-based learning environment. Support the tutor to deliver a fun and interactive musical experience

#### Specific duties

- To assist in classroom support for small learner groups
- To support individual learners as directed by the tutor
- To support the teaching staff, prepare materials
- To help with the completion of participant paperwork
- To provide administrative support as required

#### Experience and Skills you will gain:

- Experience of supporting learners of all abilities
- Experience of working for a local authority in a team environment
- Improved confidence and work ethics
- Preparation of teaching materials
- Use of work based ICT packages

**Days/times required:** Maximum of 7 hours per week. Tuesday 9.30am-2.30pm, Friday 9.30am-11.30am.

**Duration of the Placement:** 8 weeks

**DBS required:** Yes

#### Other responsibilities

- Embrace the values of Middlesbrough Council
- Where a candidate has a disability, Middlesbrough Council will make every reasonable effort to supply the necessary aids, equipment or adaptations to enable a volunteer to carry out their role.
- All candidates are expected to demonstrate a commitment to the principles of equality of opportunity and fairness of treatment in relation to their volunteer role and adhere to the Council's Work Experience Policy in carrying out their placement.
- All candidates are expected to respect all confidentiality and principles and practice of the Data Protection Act.
- All work experience candidates are required to comply with Health and Safety policies and legislation.